

JUSTICE OF THE PEACE, PRECINCT 2 – 2021-2022 BUDGET ADJUSTMENT

PART-TIME PERSON \$26,073.00
TRAINING \$ 1,000.00
TRANSPORTATION \$ 6,000 .00

TECHNOLOGY FUND \$ 3,500.00

Computer/monitor.....approx. \$ 1,400.00
Toner for 3 printers.....approx. \$ 900.00
Calculator \$ 150.00
Labelwriter \$ 130.00
Printer \$ 800.00
Total \$ 3,380.00

JUSTICE OF THE PEACE, PCT 2 IS REQUESTING THE ADDITION OF A PART-TIME CLERK. THIS POSITION WOULD BE FOR 24-HOURS A WEEK, AT THE RATE OF \$17.00 PER HOUR.

A PARTIAL LIST OF THE JP#2 EXISTING WORK LOAD REQUIRED FOR CRIMINAL & TRAFFIC, AND ESPECIALLY CIVIL ON A DAILY, WEEKLY AND MONTHLY BASIS CONTINUES TO GROW.

- PHONE CALLS AND IN-PERSON APPEARANCES THAT REQUIRE INSTRUCTIONS, *HANDS-ON* PAPERWORK; COMPUTER ENTRIES, PAYMENT RECEIPTS, OPTION EXPLANATIONS, ETC
- ENTRY OF ISSUED TRAFFIC/CRIMINAL CITATIONS ALONG WITH A LABEL-PREPARED FILE FOLDER FOR EACH CITATION/VIOLATION.
- DAILY MAIL, IN-COMING AND OUT-GOING
- PROCESS PAPERWORK FOR DEFERRED, DRIVER SAFETY, PAYPLAN OPTIONS/REQUESTS.
- MAINTAIN DEFERRED, DRIVER SAFETY, PAYPLANS FILES, COMMUNITY SERVICE REQUESTS
- MAINTAIN DELINQUENT APPEARANCE DATES AND LATE OR NON-PAYMENT
- ADD CRIMINAL OFFENSE OF VIOLATE PROMISE TO APPEAR TO NO-SHOWS
- MAINTAIN OMNI ADDITIONS AND RELEASES FOR OUTSTANDING BALANCES
- PREPARE SHOW CAUSE HEARINGS FOR ALL DELINQUENT DEFERRALS, DRIVER SAFETY, PAY PLANS AND FAIL TO APPEAR DEFENDANTS.
- FILE ALL PAPERWORK/DISPOSITIONS IN INDIVIDUAL FILES AND UPDATE COMPUTER STATUS.
- POST PAYMENTS, RECORD PAYMENT RECEIPTS AND SUBMIT DEPOSITS TO TREASURER.
- PREPARE NOTICES TO ALL PARTIES FOR TRAFFIC TRIAL, PRE-TRIAL AND HEARING SETTINGS
- PREPARE DOCKET FOR COUNTY ATTORNEY, CIVIL ATTORNEYS, AND PLAINTIFF/DEFENDANTS.
- PREPARE ALL TRIAL FOLDERS – COMPLAINTS, JURY AND OR BENCH DOCUMENTS
- CHECK IN ALL JURORS, COPY ALL SUMMONS AND PAYMENT OPTIONS
- PREPARE COURTESY LETTERS FOR DPS TROOPERS AND MSO DEPUTIES THAT CONTAIN COURT INFORMATION/INSTRUCTIONS.
- PREPARE ALL TRAFFIC AND CIVIL APPEALS AND SUBMIT TO COUNTY COURT.
- MAINTAIN OMNI ADDITIONS AND RELEASES FOR OUTSTANDING BALANCES
- PREPARE AND SUBMIT LIST OF DELINQUENT VIOLATORS TO COLLECTIONT DELINQUENT VIOLATORS
- SUBMIT PAYMENT AND ADJUSTMENT REPORT TO COLLECTION AGENCY
- PREPARE AND SUBMIT OCA REPORT TO STATE
- PREPARE AND SUBMIT TEXAS CONVICTION REPORT TO STATE
- PREPARE AND SUBMIT MONTHLY COUNTY REPORT TO AUDITOR
- ENTER ALL CIVIL FILINGS FOR SMALL CLAIMS, DEBT CLAIMS, EVICTIONS, REPAIR AND REMEDY, PREPARE CIVIL CITATION FOR EACH INDIVIDUAL FILING.
- PREPARE NOTICES FOR AND DOCKETS FOR FOR HEARINGS AND TRIALS.
- PREPARE WRITS OF POSSESSION, WRITS OF EXECUTION, ABSTRACTS OF JUDGMENT AND VARIOUS ADDITIONAL WRITS, AS NEEDED.
- POST PAYMENTS AND SUBMIT DEPOSITS TO TREASURER
- MONTHLY REPORT FOR AUDITOR
- MONTHLY REPORT FOR STATE

JUSTICE OF THE PEACE

PRECINCT 2

CIVIL FILINGS

PRECINCT 1

JAN 1-DEC 31, 2018

JAN 1-DEC 31, 2018

CASES FILED – 187

CASES FILED - 87

JAN 1-DEC 31, 2019

JAN 1-DEC 31, 2019

CASES FILED – 206

CASES FILED – 106

JAN 1-DEC 31, 2020

JAN 1-DEC 31, 2020

CASES FILED – 165

CASES FILED – 82

JAN 1-APR 19, 2021

1ST 109 DAYS OF 2021

JAN 1-APR 19, 2021

CASES FILED – 45

CASES FILED – 32

.....

Beginning Filed Date.....: 01/01/2018
Ending Filed Date.....: 12/31/2018

Print for User.....:

Total Number of Cases: 187
Total Number of [REDACTED] Case Type:
Total Number of < > Case Sub-Type: 129 [REDACTED]
Total Number of LT Case Type: 41
Total Number of < > Case Sub-Type: 41
Total Number of MG Case Type: 1
Total Number of < > Case Sub-Type: 1
Total Number of SC Case Type: 16
Total Number of < > Case Sub-Type: 16

*** END OF REPORT ***

Beginning Filed Date.....: 01/01/2018
Ending Filed Date.....: 12/31/2018

Print for User.....:

[REDACTED]
Total Number of AD Case Type: 1
Total Number of < > Case Sub-Type: 1
Total Number of [REDACTED] Case Type: [REDACTED]
Total Number of < > Case Sub-Type: 60
Total Number of JC Case Type: 2
Total Number of < > Case Sub-Type: 2
Total Number of LT Case Type: 13
Total Number of < > Case Sub-Type: 13
Total Number of ODL Case Type: 6
Total Number of < > Case Sub-Type: 6
Total Number of SC Case Type: 5
Total Number of < > Case Sub-Type: 5

*** END OF REPORT ***

4/19/2021 1:23 PM

JUSTICE OF THE PEACE PCT #2
Filed Date: 1/01/2019 - 12/31/2019

CEDITLST Page: 1
Summary *Civil*

Beginning Filed Date.....: 01/01/2019
Ending Filed Date.....: 12/31/2019

Print for User.....:

Total Number of Cases:	206
Total Number of AD Case Type:	3
Total Number of < > Case Sub-Type:	1
Total Number of DL Case Sub-Type:	2
Total Number of [REDACTED] Case Type:	[REDACTED]
Total Number of < > Case Sub-Type:	153
Total Number of LT Case Type:	36
Total Number of < > Case Sub-Type:	36
Total Number of ODL Case Type:	8
Total Number of < > Case Sub-Type:	8
Total Number of SC Case Type:	6
Total Number of < > Case Sub-Type:	6

*** END OF REPORT ***

4/19/2021 1:21 PM

MONTAGUE [REDACTED]
Filed Date: [REDACTED]

CEDITLST Page: 1
Summary [REDACTED]

Beginning Filed Date.....: 01/01/2019
Ending Filed Date.....: 12/31/2019

Print for User.....:

[REDACTED]	[REDACTED]
Total Number of [REDACTED] Case Type:	[REDACTED]
Total Number of < > Case Sub-Type:	64
Total Number of JC Case Type:	2
Total Number of < > Case Sub-Type:	2
Total Number of LT Case Type:	28
Total Number of < > Case Sub-Type:	28
Total Number of ODL Case Type:	5
Total Number of < > Case Sub-Type:	5
Total Number of SC Case Type:	7
Total Number of < > Case Sub-Type:	7

*** END OF REPORT ***

Beginning Filed Date.....: 01/01/2020
Ending Filed Date.....: 12/31/2020

Print for User.....:

Total Number of Cases: 165
Total Number of AD Case Type: 8
Total Number of < > Case Sub-Type: 5
Total Number of DL Case Sub-Type: 3
Total Number of [REDACTED] Case Type: [REDACTED]
Total Number of < > Case Sub-Type: 122
Total Number of LT Case Type: 24
Total Number of < > Case Sub-Type: 24
Total Number of ODL Case Type: 4
Total Number of < > Case Sub-Type: 4
Total Number of SC Case Type: 7
Total Number of < > Case Sub-Type: 7

*** END OF REPORT ***

Beginning Filed Date.....: 01/01/2020
Ending Filed Date.....: 12/31/2020

Print for User.....:

[REDACTED]
Total Number of [REDACTED] Case Type: [REDACTED]
Total Number of < > Case Sub-Type: 58
Total Number of JC Case Type: 4
Total Number of < > Case Sub-Type: 3
Total Number of PRP Case Sub-Type: 1
Total Number of LT Case Type: 13
Total Number of < > Case Sub-Type: 13
Total Number of ODL Case Type: 3
Total Number of < > Case Sub-Type: 3
Total Number of SC Case Type: 4
Total Number of < > Case Sub-Type: 4

*** END OF REPORT ***

Beginning Filed Date.....: 01/01/2021
Ending Filed Date.....: 04/20/2021

Print for User.....:

Total Number of Cases: 45
Total Number of AD Case Type: 3
Total Number of < > Case Sub-Type: 3
Total Number of [REDACTED] Case Type: [REDACTED]
Total Number of < > Case Sub-Type: 31
Total Number of LT Case Type: 8
Total Number of < > Case Sub-Type: 8
Total Number of SC Case Type: 3
Total Number of < > Case Sub-Type: 3

*** END OF REPORT ***

Beginning Filed Date.....: 01/01/2021
Ending Filed Date.....: 04/19/2021

Print for User.....:

[REDACTED]
Total Number of [REDACTED] Case Type: [REDACTED]
Total Number of < > Case Sub-Type: 29
Total Number of LT Case Type: 1
Total Number of < > Case Sub-Type: 1
Total Number of SC Case Type: 2
Total Number of < > Case Sub-Type: 2

*** END OF REPORT ***

JUSTICE OF THE PEACE

PRECINCT 2

CRIMINAL/TRAFFIC FILINGS

PRECINCT 1

JAN 1-DEC 31, 2018

JAN 1-DEC 31, 2018

VIOLATIONS FILED – 1,231

VIOLATIONS FILED - 887

JAN 1-DEC 31, 2019

JAN 1-DEC 31, 2019

VIOLATIONS FILED – 874

VIOLATIONS FILED - 627

JAN 1-DEC 31, 2020

JAN 1-DEC 31, 2020

VIOLATIONS FILED – 502

VIOLATIONS FILED - 424

JAN 1-APR 19, 2021

1ST 109 DAYS OF 2021

JAN 1-APR 19, 2021

VIOLATIONS FILED – 201

VIOLATIONS FILED - 102

Total Number of Voids.....:	0
Total Number of Citations.....:	1,108
Total Number of Violations.....:	1,231
Total Number of Citations Juveniles.:	13
Total Number of Citations Minors.....:	146

* END OF REPORT ***

JUSTICE OF THE PEACE # 1 Page: 1
Report For January 2018 Thru December 31, 2018 FILEDST

Violations by Filed Date...

TRAFFIC

DEPARTMENT OF PUBLIC SAFETY	482
DPS LICENSE & WEIGHTS	90
PARKS AND WILDLIFE	84
MONTAGUE CO SHERIFF	230
CONSTABLE	1
Unknown agency	0
JUSTICE COURT	0
ALCOHOL BEV. COMM.	0
TRANS. OUT SHERIFF	0
COMMERCIAL VEHICLE ENFORCEMENT	0
BAIL BONDSMAN	0
Total Filed Violations	887

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JP# 2

Filed Date: 1/01/2019 - 12/31/2019

CEDITLST Page: 2
Summary

TRAFFIC

Total Number of Voids.....:	0
Total Number of Citations.....:	781
Total Number of Violations.....:	874
Total Number of Citations Juveniles.:	9
Total Number of Citations Minors.....:	89

** END OF REPORT ***

MUNICIPAL COURT REPORT - FILED CASES

JUSTICE OF THE PEACE # 1

Page: 1

Report For January 1, 2019 Thru December 31, 2019

FILEDST TRAFFIC

lations by Filed Date...

DEPARTMENT OF PUBLIC SAFETY	321	
DPS LICENSE & WEIGHTS	147	
MONTAGUE CO SHERIFF	104	
PARKS AND WILDLIFE	55	
Unknown agency	0	
JUSTICE COURT	0	
TRANS. OUT SHERIFF	0	
Total Filed Violations		627

JP#2

TRAFFIC

Total Number of Voids.....:	0
Total Number of Citations.....:	459
Total Number of Violations.....:	502
Total Number of Citations Juveniles.:	5
Total Number of Citations Minors.....:	71

* END OF REPORT ***

MUNICIPAL COURT REPORT - FILED CASES

JUSTICE OF THE PEACE # 1

Page: 1

Report For January 1, 2020 Thru December 31, 2020

FILEDST TRAFFIC

Violations by Filed Date...

DPS LICENSE & WEIGHTS	50	
DEPARTMENT OF PUBLIC SAFETY	227	
MONTAGUE CO SHERIFF	93	
PARKS AND WILDLIFE	54	
Unknown agency	0	
JUSTICE COURT	0	
Total Filed Violations		424

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JP# 2

Filed Date:

1/01/2021 - 4/19/2021

CEDITLST Page: 2

Summary TRAFFIC

Total Number of Voids.....:	0
Total Number of Citations.....:	180
Total Number of Violations.....:	201
Total Number of Citations Juveniles.:	0
Total Number of Citations Minors.....:	27

* END OF REPORT ***

MUNICIPAL COURT REPORT - FILED CASES

JUSTICE OF THE PEACE # 1

Page: 1

Report For January 2021 Thru April

19, 2021

FILEDST

TRAFFIC

Violations by Filed Date...

PARKS AND WILDLIFE	6	
MONTAGUE CO SHERIFF	32	
DEPARTMENT OF PUBLIC SAFETY	48	
DPS LICENSE & WEIGHTS	16	
Unknown agency	0	
COMMERCIAL VEHICLE ENFORCEMENT	0	
MISC OFFICERS	0	
JUSTICE COURT	0	
Total Filed Violations		102